

WRITING INTENSIVE (WI) COURSE PROPOSAL FORM (NON-GENED/DISCOVERY)

A. Course information

Course title: _____
Dept./Program: _____ College/School: _____
Course number: _____ Credit hours: _____
Duration: Always End date: _____ Semester to be implemented: _____
Will all sections be WI? Yes No
Faculty name: _____ Faculty signature: _____
Department endorsement (chair): _____

B. Rationale

Write a memo to the Director of the University Writing Programs explaining how your course incorporates each of the three Writing Intensive Guidelines listed below. Memos are often 1-2 pages in length. For assistance, please consult <http://www.unh.edu/writing/uwr/>.

- **WI Guideline 1.** Students in the course should do substantial writing that enhances learning and demonstrates knowledge of the subject or the discipline. Writing should be an integral part of the course and should account for a significant part (approximately 50 percent or more) of the final grade.
- **WI Guideline 2.** Writing should be assigned in such a manner as to require students to write regularly throughout the course. Major assignments should integrate the process of writing (prewriting, drafting, revision, editing). Students should be able to receive constructive feedback of some kind (peer response, workshop, Writing Center, professor, TA, etc.) during the drafting/revising process to help improve their writing.
- **WI Guideline 3.** The course should include both formal (graded) and informal (heuristic) writing. There should be papers written outside of class which are handed in for formal evaluation as well as informal assignments designed to promote learning, such as invention activities, in-class essays, reaction papers, journals, reading summaries, or other appropriate exercises.

C. Supporting documents

Attach to your memo any supporting documents that demonstrate how writing is featured in your course. Such supporting documents should include a syllabus. Additional documents may include writing assignments.

D. Send

Send your completed packet (this form, your memo, and any supporting documents) to the following address:

**Director, University Writing Programs
7 Hamilton Smith Hall
University of New Hampshire
Durham, NH 03824**