

# Experiential Learning Approval Process

Internship | Applied Project | Capstone | Senior Seminar

Job Shadow | Independent Study

## Need Help? Contact

UNHM.Career@unh.edu  
603-641-43974  
Drop In Monday - Friday  
10:00 am - 3:00 pm



Manchester  
Career and Professional Success

- Register for the experiential learning course per Faculty instruction
- Complete your required approval process through Handshake by 'Requesting an Experience'
- Then, track your approval process and provide necessary edits easily through Handshake!



## Complete Your Required Approval Process

- Log into Handshake at [unh.joinhandshake.com](https://unh.joinhandshake.com)
- Navigate to 'Request an Experience' using the screenshots below
- Monitor your approval process through Handshake from beginning to end

The first screenshot shows the Handshake website interface. The navigation bar includes 'For You', 'Jobs', 'Events', 'Students', 'Career Center', and 'MW Maggie'. The main content area is titled 'Jobs & Events For You' and features a large orange number '1'. A dropdown menu is open, showing options: 'My School', 'Appointments', 'Resources', 'Experiences' (highlighted with a yellow circle), and 'Surveys'. Below the dropdown, there is a section for 'Jobs Expiring Soon' with a green background and icons.

The second screenshot shows the 'Experiences' page. The navigation bar is the same. The main content area is titled 'Experiences' and features a large orange number '2'. The page displays a table with columns for 'EMPLOYER', 'SUPERVISOR / HR CONTACT', 'JOB TITLE', and 'JOB TYPE'. The first row shows 'Hogwarts' as the employer, 'border patrol' as the job title, and 'Experiential Learning - Part-Time' as the job type. A 'View Details' button is visible below the first row. A 'Request an Experience' button is highlighted in the top right corner of the page.