**University of New Hampshire Change of Program Form**

**Instructions to Student:** This application requires signatures where necessary. In order, of the current advisor(s), the current dean(s), the new advisor(s), and lastly, the new college dean(s). If you are applying for a second major or dual degree, you must have the signatures of both of your advisors in both departments. If the second major or dual degree program is across college lines, the dean in both colleges must approve and the new dean is the approving member. You should pick up your records from your current advisor(s) and personally deliver them to your new advisor.

<table>
<thead>
<tr>
<th>STUDENT I.D. NUMBER</th>
<th>LAST NAME</th>
<th>FIRST NAME</th>
<th>MI</th>
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</table>

Semester and year admitted to UNH
FR SO JR SR Expected graduation date

Telephone Number

Local address Email address State of Legal Residence

**Change of Program Request:**

Changing From:
Current Major(s) Option (if any)
College Degree New England Regional (Y/N)

Changing To:
New Major Option (if any)
College Degree New England Regional (Y/N)

Double Major:
First Major/Option College Degree
Second Major/Option College Degree

Dual Degrees*:
First Major/Option College New England Regional (Y/N)
Second Major/Option College

I am aware that I must complete at least 160 credit hours in order to receive dual degrees.
**Second major or dual degree candidates fill out petition on back of form**

Student Signature Date

**Instructions to the Deans Office:** Upon approval, the current advisor’s records together with this form should be carried by the student to the new advisor. The student’s college records should be transmitted to the new dean(s) by campus mail. The new college dean should forward this form when completed to Judy McKenney in the Registrar’s Office. In the case of a second major or dual degree program, a copy of the completed form should be sent to the original college dean’s office to confirm that the action has been completed. Advisor’s records should be given to student to accompany form.

<table>
<thead>
<tr>
<th>Current Advisor(s) Signature Date Approved</th>
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<tbody>
<tr>
<td>Current Dean(s) Signature Date Approved</td>
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<tr>
<td>Effective Semester Change of Program</td>
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</tbody>
</table>

New Advisor(s) Signature Date Approved
New Dean(s) Signature Date Approved
New Advisor(s) Name – Please Print
NOTE: this is required for entry into BANNER system

Entered by Date

**For Registrar’s Office Use Only**

Program
SFAREGS SHADEGR
SGAADVR GLAEEXTR
University of New Hampshire Change of Program Form

Petition

I request a change to a second major or dual degree program for the following reasons:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

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________________________________________________________________________

Student Signature
In order to better understand the needs of our students, please check reasons that influenced your decision to change campuses:

**ACADEMIC REASONS**
- □ Major not offered at UNH Manchester
- □ Faculty not readily available outside of class
- □ Administrative policies too restrictive
- □ Not challenged academically
- □ Academic program too difficult
- □ Quality of instruction did not meet expectations
- □ Class size too small
- □ Insufficient academic support (tutoring, study groups)
- □ Difficulty scheduling classes
- □ Lack of student activities of interest
- □ Insufficient research opportunities in my area of interest
- □ Previously planned; enrolled at UNH Manchester for prerequisites

**PERSONAL REASONS**
- □ Did not make positive connections with peers
- □ Significant other goes to other school
- □ Job or family relocation

**CHARACTERISTICS OF SCHOOL**
- □ Seeking residential college experience
- □ Location is inconvenient
- □ Location was not appealing
- □ Parking is too difficult
- □ College too small

**FINANCIAL REASONS**
- □ Financial Aid insufficient
- □ Lack of financial support from family

**Other (please explain):**

□ Other (please explain): 

**Your UNH Manchester major (check one):**
- □ Analytics (B.S.)
- □ Biological Sciences (A.S.)
- □ Biological Sciences (B.A.)
- □ Biotechnology (B.S.)
- □ Business Administration (A.S.)
- □ Business (B.A.)
- □ Communication Arts (B.A.)
- □ Computer Information Systems (B.S.)
- □ Computer Science and Entrepreneurship (B.S.)
- □ Electrical Engineering Technology (B.S.)
- □ English (B.A.)
- □ English Teaching (B.A.)
- □ General Studies (A.A.)
- □ History (B.A.)
- □ Homeland Security (B.S.)
- □ Humanities (B.A.)
- □ Mechanical Engineering Technology (B.S.)
- □ Politics and Society (B.A.)
- □ Psychology (B.A.)
- □ Sign Language Interpretation (B.S.)
- □ Undeclared (B.A.)

**Your new major (please fill in):**

Please return to the Academic Counseling Office, 88 Commercial Street, Manchester, NH 03101

2/19/2016