



Application for Student Leader Position

Submit applications to the Office of Student Development & Involvement in person or email to unhm.studentdevelopment@unh.edu by: **February 5th**

First Name: _____ Last Name: _____

UNH E-mail: _____ Phone: _____

Major: _____ Minor (if one): _____

Student ID: _____ Cumulative GPA: _____

Positions interested in (Check all that apply):

- Peer Assistant Leader Program Mentor Orientation Leader
 Career Peer Student Ambassador

Standing: FR SO JR SR

Do you currently qualify for work-study? YES NO

How many hours/week, outside of classes do you **currently** spend working in paid employment, volunteerism, campus activities?

How many hours/week, outside of classes do you **anticipate** working in paid employment, volunteerism, and/or campus activities in the next academic year?

Other than the positions listed on this application, are there any other positions on campus that you are applying for? YES NO

If yes, please list:

I authorize named references to release academic and personal data relevant to my application. I further attest to the accuracy of information supplied in my application. I further agree to allow application and reference material to be viewed by any such person directly involved in application decisions.

Signature

Date



Orientation Leader Supplemental Form

Submit to the Office of Student Development & Involvement by **February 5th**

Please read and answer each of the following questions carefully. Your answers must be typed on a separate sheet of paper and included with your application in order for your application to be complete.

1. Why are you interested in becoming an Orientation Leader?
2. What qualities and characteristics do you possess that will contribute to serving as an Orientation Leader?
3. Did you attend orientation at UNH Manchester?
If yes, what did you find most valuable about the program?
If no, what do you expect students to take away from the new student orientation experience?
4. Please share an example of how you plan to connect with new students at orientation.
5. Why did you choose UNH Manchester? Please explain how you would enhance UNH Manchester.

A copy of your resume must be included in order to make your application complete.

For more information regarding resume building please refer to the Internship and Career Planning office. Internship and Career planning can be contacted at unhm.career@unh.edu

Thank you for your interest in a Student Leadership position. Please return your completed application to the Office of Student Development & Involvement or email it to: UNHM.Studentdevelopment@unh.edu

TIMELINE:

- Applications are due by Friday, February 5th
- Interviews will begin Wednesday, February 10th
- Selections made by Friday, February 26th
- Acceptance of position by Friday, March 4th
- Optional enrollment in UMST 525, Exploring Leadership, 1 credit 3/21-5/6 CRN: 57235

ORIENTATION LEADER POSITION DESCRIPTION

The goal of our new student orientation is to assist our student population to successfully transition and integrate into the academic, cultural and social climate of UNH Manchester. The components of our orientation program have been developed intentionally for our commuter student population and incorporate best practices found in student retention research. These best practices include creating community among peers, connecting with current students/student leaders, becoming familiar with location of resources and the campus layout giving students a “sense of place”, making connections with faculty, understanding academic requirements and interacting with key resources. In addition to incorporating these best practices, we have our students work with our Information Technology Office to set up their email and blackboard accounts, have their student ID pictures taken with Security, sign up for Wildcat Wellness with the YMCA, take placement tests with the Center for Academic Enrichment and make advising appointments with Academic Counseling.

The role of the Orientation Leader is crucial in the new student orientation program, supporting students as they transition to UNH Manchester. Orientation Leaders are the first point of contact for students who are coming to our campus. As an Orientation Leader, you will facilitate the new student orientation program, charged with creating an informative and interactive program to assist new students in their transition to UNH Manchester.

EXPECTATIONS

- Attend the Orientation Leader training (Typically May and November)
- Assist with Wildcat Welcome, the student and parent orientation sessions
- Assist with orientation coordination and preparation
- Coordinator summer communication with new students
- Serve in support roles which include check-in, managing student traffic, welcoming new students and assisting with orientation tasks
- Co-lead orientation sessions you develop including:
 - Orchestrating community building activities
 - Taking groups on tours of the building
 - Introducing students to professional staff members and faculty
 - Answering new students’ questions
 - Referring students to appropriate resources
- Demonstrate sensitivity to diverse populations of students
- Represent successful student attitudes and behavior

POSITION REQUIREMENTS

- Minimum sophomore status (12 credits completed at the time of application)
- Cumulative GPA of 2.7 and above preferred
- Demonstrated communication and interpersonal skills
- Personal time/schedule flexibility to meet position requirements
- Successful completion of prescribed pre-service training, and on-going development
- Appointment to this position is a yearlong commitment, beginning in May 2016 for training through March 2017 for recruitment
 - Availability for all orientation activities including orientation sessions in June 2016, August 2016, December 2016 and January 2017

COMPENSATION

- A stipend paid position of \$450 for approximately 50 hours of training and work